Minutes of First Meeting with Client

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| Location: | Robot Intelligence Lab |
| Date: | 01/MAY/2018 |
| Time: | 14:30 – 15:00 |
| Attendees: | Tao-Wei Chan, Thomas Cottin, Ingrid Jiang, Nicholas Ting  Dr. Petar Kormushev |

# Agenda items

1. Set up communication and file exchange platform.
2. Discuss about client’s requirements.
3. Determine the goal of the project.
4. Create a task list.
5. Work allocation.

# Summary

1. All files are shared on imperial box. Facebook group chat was created.
2. The ultimate goal of the slider project is to make the robot walk and to carry out testing with machine learning implementation.
3. Given the scale, complexity and time constraint of the Slider project, it was agreed upon that the goal of our group project is to choose appropriate sensors and implement them on the robots for future researches.
4. High priority tasks have been allocated and noted in the tasks list.